

INSTRUCTIONS FOR B-1/B-2 EXTENSION OF STAY

Include:

1. The completed form I-539 plus supplement if dependents are included.
2. Check or money order payable to the U. S. Citizenship & Immigration Services for \$300.00.
3. Copies of your I-94(s) front and back (you keep the original I-94 in your passport).
4. A letter explaining reason(s) for the extension.
5. Proof of financial support for the period requested.
6. Keep copies of everything that you send until you receive the extension on form I-797. The I-797 will have a tear-off lower portion (this is the updated I-94 showing extension of stay.) You will need to staple this part to your old I-94 in your passport.

Mail to:

U. S. Citizenship & Immigration Services - Nebraska Service Center
850 S. Street
P.O. Box 87539
Lincoln NE 68501-7539