

## INSTRUCTIONS TO INVITE PARENTS OR RELATIVES

1. Complete Letter of Invitation (attached). Type the information directly into this form and then print it and sign it. (\*\*Note: The lines will automatically expand as necessary to accommodate longer words.)
2. Complete Form I-134 (Affidavit Of Support).

### HINTS FOR FILLING OUT the Form I-134:

- For Question # 1; you do not need to put anything for 1a, 1b, 1c or 1d. Leave them blank.
- For Question #2; write in the date that you arrived in the US and then write “and currently have F-1 (or J-1) status.” Be sure to only write **YOUR** immigration status.
- Fill out the highlighted sections using the example shown:

I, _____	residing at _____
(Name)	(Street and Number)
_____	_____
(City)	(State) (ZIP Code if in US) (Country)
<b>BEING DULY SWORN DEPOSE AND SAY:</b>	
1. I was born on _____	at _____
(Date)	(City) (Country)
If you are not a native born United States citizen, answer the following as appropriate:	
a. If a United States citizen through naturalization, give certificate of naturalization number _____	
b. If a United States citizen through parent(s) or marriage, give citizenship certificate number _____	
c. If United States citizenship was derived by some other method, attach a statement of explanation.	
d. If a lawfully admitted permanent resident of the United States, give “A” number _____	
2. That I am _____ years of age and have resided in the United States since (date) _____	And currently have F-1 (or J-1) Status
3. That this affidavit of support is executed in behalf of the following person:	
_____	
Name	Gender   Age

3. Sign the Form I-134 in front of a Notary Public who will also sign the bottom of the form. (You can do this at the Post Office or at the MSU Credit Union.)
4. Send both items to the parents or relatives. Have them present the I-134 and Letter of Invitation to the U.S. Consulate in their country asking for a “B” (Visitor’s) Visa.

You may wish to obtain a letter from your department stating that you are a full-time student or a visiting scholar here at MSU to send along with the Letter of Invitation.

\*\*The Bureau of Citizenship and Immigration Service (BCIS) and the Department of State (DOS) are in the process of changing the length of stay for people entering the US on the B-1 or B-2 Tourist Visas. Upon entering the US the Immigration Officer will determine the length of permissible stay in the US. Most people will be given entrance into the US for 30 days. If your family or relatives require a longer stay, they will need a valid reason and proof to support their claim.

**LETTER OF INVITATION**

To Whom It May Concern:

I, the undersigned,

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Passport Number: \_\_\_\_\_ Visa Status: \_\_\_\_\_

Date of Entry to U.S.: \_\_\_\_\_ Reason being in U.S.: \_\_\_\_\_

Residing at (address) \_\_\_\_\_,

in the city of \_\_\_\_\_, Michigan .

I would like to invite my \_\_\_\_\_

Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Country of Citizenship: \_\_\_\_\_

Occupation: \_\_\_\_\_

Period of Time for visit: \_\_\_\_\_

Residing at (address) \_\_\_\_\_,

in the city of \_\_\_\_\_, in the country of \_\_\_\_\_

Reason for Visit:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Inviter's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inviter's Name printed (please type it here)

# I-134, Affidavit of Support

(Answer All Items: Type or Print in Black Ink.)

I, \_\_\_\_\_ residing at \_\_\_\_\_  
(Name) (Street and Number)

\_\_\_\_\_  
(City) (State) (Zip Code if in U.S.) (Country)

**BEING DULY SWORN DEPOSE AND SAY:**

1. I was born on \_\_\_\_\_ at \_\_\_\_\_  
(Date-mm/dd/yyyy) (City) (Country)

If you are **not** a native born United States citizen, answer the following as appropriate:

- a. If a United States citizen through naturalization, give certificate of naturalization number \_\_\_\_\_
- b. If a United States citizen through parent(s) or marriage, give citizenship certificate number \_\_\_\_\_
- c. If United States citizenship was derived by some other method, attach a statement of explanation.
- d. If a lawfully admitted permanent resident of the United States, give "A" number \_\_\_\_\_

2. That I am \_\_\_\_\_ years of age and have resided in the United States since (date) \_\_\_\_\_

3. That this affidavit is executed on behalf of the following person:

Name (Family Name)	(First Name)	(Middle Name)	Gender	Age
Citizen of (Country)		Marital Status	Relationship to Sponsor	
Presently resides at (Street and Number)		(City)	(State)	(Country)

Name of spouse and children accompanying or following to join person:

Spouse	Gender	Age	Child	Gender	Age
Child	Gender	Age	Child	Gender	Age
Child	Gender	Age	Child	Gender	Age

- 4. That this affidavit is made by me for the purpose of assuring the United States Government that the person(s) named in item 3 will not become a public charge in the United States.
- 5. That I am willing and able to receive, maintain and support the person(s) named in item 3. That I am ready and willing to deposit a bond, if necessary, to guarantee that such person(s) will not become a public charge during his or her stay in the United States, or to guarantee that the above named person(s) will maintain his or her nonimmigrant status, if admitted temporarily and will depart prior to the expiration of his or her authorized stay in the United States.
- 6. That I understand this affidavit will be binding upon me for a period of three (3) years after entry of the person(s) named in item 3 and that the information and documentation provided by me may be made available to the Secretary of Health and Human Services and the Secretary of Agriculture, who may make it available to a public assistance agency.
- 7. That I am employed as or engaged in the business of \_\_\_\_\_ with \_\_\_\_\_  
(Type of Business) (Name of Concern)

at \_\_\_\_\_  
(Street and Number) (City) (State) (Zip Code)

I derive an annual income of (if self-employed, I have attached a copy of my last income tax return or report of commercial rating concern which I certify to be true and correct to the best of my knowledge and belief. See instructions for nature of evidence of net worth to be submitted.)

\$ \_\_\_\_\_  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

I have on deposit in savings banks in the United States

I have other personal property, the reasonable value which is

I have stocks and bonds with the following market value, as indicated on the attached list, which I certify to be true and correct to the best of my knowledge and belief. \$ \_\_\_\_\_

I have life insurance in the sum of \$ \_\_\_\_\_

With a cash surrender value of \$ \_\_\_\_\_

I own real estate valued at \$ \_\_\_\_\_

With mortgage(s) or other encumbrance(s) thereon amounting to \$ \_\_\_\_\_

Which is located at \_\_\_\_\_  
(Street and Number) (City) (State) (Zip Code)

8. That the following persons are dependent upon me for support: (Place an "x" in the appropriate column to indicate whether the person named is *wholly* or *partially* dependent upon you for support.)

Name of Person	Wholly Dependent	Partially Dependent	Age	Relationship to Me

9. That I have previously submitted affidavit(s) of support for the following person(s). If none, state "None."

Name	Date submitted

10. That I have submitted visa petition(s) to the Bureau of Citizenship and Immigration Services (CIS) on behalf of the following person(s). If none, state none.

Name	Relationship	Date submitted

11. That I  intend  do not intend to make specific contributions to the support of the person(s) named in item 3. (If you check "intend," indicate the exact nature and duration of the contributions. For example, if you intend to furnish room and board, state for how long and, if money, state the amount in United States dollars and state whether it is to be given in a lump sum, weekly or monthly, or for how long.)

### Oath or Affirmation of Sponsor

*I acknowledge that I have read Part III of the Instructions, Sponsor and Alien Liability, and am aware of my responsibilities as an immigrant sponsor under the Social Security Act, as amended, and the Food Stamp Act, as amended.*

**I swear (affirm) that I know the contents of this affidavit signed by me and that the statements are true and correct.**

Signature of sponsor \_\_\_\_\_

Subscribed and sworn to (affirmed) before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

at \_\_\_\_\_ . My commission expires on \_\_\_\_\_

Signature of Officer Administering Oath \_\_\_\_\_ Title \_\_\_\_\_

If the affidavit is prepared by someone other than the sponsor, please complete the following: I declare that this document was prepared by me at the request of the sponsor and is based on all information of which I have knowledge.

(Signature) (Address) (Date)

## Instructions

### I. Execution of Affidavit.

A separate affidavit must be submitted for each person. As the sponsor, you must sign the affidavit in your full, true and correct name and affirm or make it under oath.

- If you are **in the United States**, the affidavit may be sworn to or affirmed before an officer of the Bureau of Citizenship and Immigration Services (CIS) without the payment of fee, or before a notary public or other officers authorized to administer oaths for general purposes, in which case the official seal or certificate of authority to administer oaths must be affixed.
- If you are **outside the United States**, the affidavit must be sworn to or affirmed before a U.S. consular or immigration officer.

### II. Supporting Evidence.

As the sponsor, you must show you have sufficient income and/or financial resources to assure that the alien you are sponsoring will not become a public charge while in the United States.

Evidence should consist of copies of any or all of the following documentation listed below that are applicable to your situation.

Failure to provide evidence of sufficient income and/or financial resources may result in the denial of the alien's application for a visa or his or her removal from the United States.

The sponsor must submit in duplicate evidence of income and resources, as appropriate:

- A. Statement from an officer of the bank or other financial institution where you have deposits, giving the following details regarding your account:
  1. Date account opened;
  2. Total amount deposited for the past year;
  3. Present balance.
- B. Statement of your employer on business stationery, showing:
  1. Date and nature of employment;
  2. Salary paid;
  3. Whether the position is temporary or permanent.
- C. If self-employed:
  1. Copy of last income tax return filed; or
  2. Report of commercial rating concern.
- D. List containing serial numbers and denominations of bonds and name of record owner(s).

### III. Sponsor and Alien Liability.

Effective October 1, 1980, amendments to section 1614(f) of the Social Security Act and Part A of Title XVI of the Social Security Act establish certain requirements for determining the eligibility of aliens who apply for the first time for Supplemental Security Income (SSI) benefits.

Effective October 1, 1981, amendments to section 415 of the Social Security Act establish similar requirements for determining the eligibility of aliens who apply for the first time for Aid to Families with Dependent Children (AFDC), currently administered under Temporary Assistance for Needy Families (TANF). Effective December 22, 1981, amendments to the Food Stamp Act of 1977 affect the eligibility of alien participation in the Food Stamp Program.

These amendments require that the income and resources of any person, who as the sponsor of an alien's entry into the United States, executes an affidavit of support or similar agreement on behalf of the alien, and the income and resources of the sponsor's spouse (if living with the sponsor) shall be deemed to be the income and resources of the alien under formulas for determining eligibility for SSI, TANF and Food Stamp benefits during the three years following the alien's entry into the United States.

#### Documentation on Income and Resources.

An alien applying for SSI must make available to the Social Security Administration documentation concerning his or her income and resources and those of the sponsor, including information that was provided in support of the application for an immigrant visa or adjustment of status.

An alien applying for TANF or Food Stamps must make similar information available to the State public assistance agency.

The Secretary of Health and Human Services and the Secretary of Agriculture are authorized to obtain copies of any such documentation submitted to the CIS or the U.S. Department of State and to release such documentation to a State public assistance agency.

#### Joint and Several Liability Issues.

Sections 1621(e) and 415(d) of the Social Security Act and subsection 5(i) of the Food Stamp Act also provide that an alien and his or her sponsor shall be jointly and severally liable to repay any SSI, TANF or Food Stamp benefits that are incorrectly paid because of misinformation provided by a sponsor or because of a sponsor's failure to provide information.

Incorrect payments that are not repaid will be withheld from any subsequent payments for which the alien or sponsor are otherwise eligible under the Social Security Act or Food Stamp Act, except that the sponsor was without fault or where good cause existed.

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These provisions do not apply to the SSI, TANF or Food Stamp eligibility of aliens admitted as refugees, granted asylum or Cuban/ Haitian entrants as defined in section 501(e) of P.L. 96-422, and to dependent children of the sponsor or sponsor's spouse.

The provisions also do not apply to the SSI or Food Stamp eligibility of an alien who becomes blind or disabled after admission to the United States for permanent residency.

#### **IV. Authority, Use and Penalties.**

Authority for the collection of the information requested on this form is contained in 8 U.S.C. 1182(a)(15), 1184(a) and 1258.

The information will be used principally by the CIS, or by any consular officer to whom it may be furnished, to support an alien's application for benefits under the Immigration and Nationality Act and specifically the assertion that he or she has adequate means of financial support and will not become a public charge. Submission of the information is voluntary.

It may also, as a matter of routine use, be disclosed to other federal, state, local and foreign law enforcement and regulatory agencies, including the Department of Health and Human Services, Department of Agriculture, Department of State, Department of Defense and any component thereof (if the deponent has served or is serving in the armed forces of the United States), Central Intelligence Agency, and individuals and organizations during the course of any investigation to elicit further information required to carry out CIS functions.

Failure to provide the information may result in the denial of the alien's application for a visa or his or her removal from the United States.

#### **V. Information and CIS Forms.**

For information on immigration laws, regulations and procedures or to order CIS forms, call our National Customer Service Center at **1-800-375-5283** or visit our website at **[www.uscis.gov](http://www.uscis.gov)**.

#### **VI. Privacy Act Notice.**

We ask for the information on this form and associated evidence to determine if you have established eligibility for the immigration benefit you are seeking. Our legal right to ask for this information is in 8 U.S.C. 1203 and 1225. We may provide this information to other government agencies. Failure to provide this information and any requested evidence may delay a final decision or result in denial of your request.

#### **VII. Paperwork Reduction Act Notice.**

An agency may not conduct or sponsor a collection of information and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood and that impose the least possible burden on you to provide us with information. Often this is difficult because some immigration laws are very complex. The estimated average time to complete and file this application is 30 minutes per application, including the time to learn about the law and the form, complete the form, and assemble and submit the Affidavit. If you have comments regarding the accuracy of this estimate or suggestions for making this form simpler, write to the Bureau of Citizenship and Immigration Services, Regulations and Forms Services Division (HQRFS), 425 I Street, N.W., Room 4034, Washington, D.C. 20529; OMB No. 1615-0014. **Do not mail your completed application to this address.**